

**CORNERSTONE PLACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
OCTOBER 10, 2013**

**Minutes of the Cornerstone Place Homeowner's Association, Inc. Board of Directors Meeting
Creekstone Clubhouse Facility, 22002 Eagle Meadow Drive, Katy, Texas 77450**

IN ATTENDANCE

Anthony Adams President
Max Hughes Vice President
Phyllis George Secretary
Michael Chittwood Treasurer
John Irwin Property Manager/Irwin Community Management

ABSENT

Loyd Henderson Director

GUESTS

Marlene Adams 22423 Kent Falls Drive
Suzanne Hughes 22415 Kent Falls Drive

CALL TO ORDER

Due notice of the meeting having been given, and a quorum being present, President Tony Adams called the meeting to order at 6:58 P.M. John Irwin recorded the minutes.

APPROVAL OF MINUTES

The Association's September 12, 2013 monthly meeting minutes were reviewed, approved, and signed by the Board of Directors.

SECURITY REPORT

No Constables were in attendance to discuss any security related topics.

RESIDENT'S COMMENTS

No comments were discussed by the residents in attendance.

MAINTENANCE ISSUES

- **Landscape:** Monument Changes- Board asked John Irwin to talk to Junction Landscape and discuss remodeling the back half of the monument area landscaping. Suggestions included leaving some of the giant liriopse in the center area to help fill in and replacing the remaining liriopse with new colorful vegetation that will be less invasive.
- **Yard of the Month:** The Directors discussed continuing the Yard of the Month program through the end of the year. The current program sponsored by Cornelius Nursery ends in August of each year. Upon discussion the Directors voted to continue the program through the remainder of the year.
- **Perimeter Fencing:** The Directors discussed a request received from a property owner who would like for the Association to consider continuing the perimeter fence on the west side of Brook Grove Drive. Currently the fences on the east side of Cornerstone Place Drive and west of Brook Grove Drive's do not match the perimeter fence along the greenbelt in-between the two streets. The Directors asked John Irwin to obtain an estimate to install the brick columns and wood fence for review and further consideration.

COMMUNICATION ITEMS

- **Newsletter:** The next newsletter deadline for submitting articles is October 11, 2013. The newsletter will contain articles concerning the annual meeting and the election of directors in January of 2014.
- **Web site:** Director Phyllis George reported problems with software coding on the Association's Web site.

SPECIAL EVENTS

- **Texas Night Out:** The occasion was a success this year. The Directors discussed purchasing a banner to announce the event next year.
- **Halloween:** Thursday October 31, 2013 at the Community Gazebo. Pizza and refreshments will be provided by the Association.

FINANCIAL REPORT

- The Association's September 2013 Financials were reviewed and approved as submitted.
- John Irwin informed the Directors concerning the Association's accounts receivables. 2013 assessment collections are proceeding well with only one homeowner still outstanding as of September 30, 2013.
- 2014 Budget: John Irwin presented copies of the 2014 Budget for the Directors reference and files. The Associations 2014 annual invoices will be mailed out next week to the property owners of record.

DEED RESTRICTIONS

John Irwin reviewed and discussed the Association's Deed Restriction Report with the Directors. No Board action is necessary at this time. No Architectural Applications were submitted for review and approval at this time.

There being no further business, the meeting was adjourned at 7:57 P.M.

Presented by John Irwin, Property Manager.

Minutes Approved: *Caroline J. Lehman* Date: 12/12/13
Board Member

