

**CORNERSTONE PLACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
APRIL 11, 2013**

**Minutes of the Cornerstone Place Homeowner's Association, Inc. Board of Directors Meeting
Creekstone Clubhouse Facility, 22002 Eagle Meadow Drive, Katy, Texas 77450**

IN ATTENDANCE

Anthony Adams	President
Max Hughes	Vice President
Phyllis George	Secretary
Michael Chittwood	Treasurer
Loyd Henderson	Director
John Irwin	Property Manager/Irwin Community Management

GUESTS

Marlene Adams	22423 Kent Falls Drive
Suzanne Hughes	22415 Kent Falls Drive
Andrew & Emma Haw	22313 Kent Falls Drive
Sgt. Higginbotham	Harris County Constables Department

CALL TO ORDER

Due notice of the meeting having been given, and a quorum being present, President Tony Adams called the meeting to order at 7:04 P.M. John Irwin recorded the minutes.

APPROVAL OF MINUTES

The Association's March 14, 2013 monthly meeting minutes were reviewed, approved, and signed by the Board of Directors.

SECURITY REPORT

Sgt. Higginbotham gave a brief report concerning security in the area. Cornerstones Place remains quiet, a slight increase in burglaries to motor vehicles in Cimarron and Creekstone was noted.

ADMINISTRATIVE ISSUES

- **Contract Renewals:**
 - 2013 Constable Contract- approved, waiting for signed copies to be returned from Cimarron management.

MAINTENANCE ISSUES

- Landscaping- Monument Changes are complete; seasonal flower changes should be made by Junction Landscape this month. Marlene Adams asked that the Directors consider replacing the magnolia tree next to the Rozier Monument at the entrance to the subdivision. The tree has been vandalized at least twice this year. Junction Landscape has removed the broken branches, but the tree is now disfigured and in poor condition. John Irwin agreed to contact Junction Landscape, obtain a quote to remove the tree, and replace the tree in a different location away from the wrought iron fence.
- Gazebo Lighting- John Irwin advised that the gazebo lights are working intermittently. The photo cell has been replaced, but there are still problems with the light sockets. John Irwin recommended replacing the two other old light sockets if the cost was not too expensive, or obtaining a quote to replace the fixtures with LED fixtures. The Gazebo power washing and painting should be performed next week, weather permitting.
- No Soliciting Signs- are also scheduled to be replaced along with the other approved park and playground repairs next week.

COMMUNICATION ITEMS

- **Newsletter:** The next newsletter is scheduled to be released at the end of April. The deadline for submitting articles is April 25, 2013.
- **Web site:** Director Phyllis George reported the Association's Web site is working and is up to date. The 2013 Community Pool Schedule has been added to the Web site.

SPECIAL EVENTS

- **Fire Ant Week:** Set for the week of April 14, 2013 through April 21, 2013.
- **Fourth of July:** The Association still needs volunteers to organize the production of the Fourth of July Celebration and events. Previous years' volunteers cannot help this year due to other obligations or commitments. A third request will be added to the articles included in the April newsletter.
- **Block Parties:** No new parties have been planned to date.

FINANCIAL REPORT

- The Association's March 2013 Financials were reviewed and approved as submitted.

LEGAL STATUS REPORT

- John Irwin updated the Directors concerning the Association's collection actions. 2013 assessment collections are proceeding well with only 8% percent still outstanding as of March 31, 2013. As required by the Association's Collection Policy, final collection letters were issued at the beginning of April to any homeowners currently delinquent in paying the 2013 assessment. No Board action is necessary at this time.

DEED RESTRICTIONS

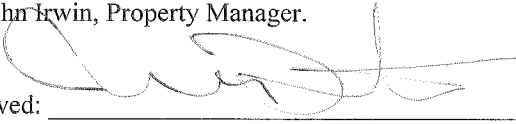
John Irwin reviewed and discussed the Association's Deed Restriction Report with the Directors. No Board action is necessary at this time.

NEW BUSINESS

- John Irwin presented copies of the Associations 2012 Statement of Values, (SOV) for review. The SOV provides descriptions of the Association's property and amenities to be insured, and the estimated current cost of replacement in preparation for the Association's 2013 insurance premiums and renewal. The Association's current insurance carrier has recommended the Directors review the SOV and determine if any adjustments need to be made prior to renewing the insurance. Upon review and discussion, Mike Chittwood moved to approve the SOV as stated. Said motion was seconded and unanimously approved.

There being no further business, the meeting was adjourned at 7:46 P.M.

Presented by John Irwin, Property Manager.



Minutes Approved: _____

Board Member

Date: _____

5-9-13

