

**CORNERSTONE PLACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
JUNE 26, 2013**

**Minutes of the Cornerstone Place Homeowner's Association, Inc. Board of Directors Meeting
Creekstone Clubhouse Facility, 22002 Eagle Meadow Drive, Katy, Texas 77450**

IN ATTENDANCE

Anthony Adams President
Max Hughes..... Vice President
Phyllis George Secretary
Michael Chittwood Treasurer
Lloyd Henderson..... Director
John Irwin Property Manager/Irwin Community Management

GUESTS

Marlene Adams..... 22423 Kent Falls Drive
Sgt. Higginbotham Harris County Constables Department
Deputy Chris Kithas..... Harris County Constables Department

CALL TO ORDER

Due notice of the meeting having been given, and a quorum being present, President Tony Adams called the meeting to order at 7:01 P.M. John Irwin recorded the minutes.

APPROVAL OF MINUTES

The Association's May 9, 2013 monthly meeting minutes were reviewed, approved, and signed by the Board of Directors.

SECURITY REPORT

Sgt. Higginbotham gave a brief report concerning security in the area. Cornerstones Place remains pretty quiet except for the minor vandalism to the Community Gazebo. Pct 5 will be available to assist the volunteers during the annual Fourth of July parade through the Community.

ADMINISTRATIVE ISSUES

No administrative issues were discussed.

MAINTENANCE ISSUES

- **Landscaping/Monument Area:** Marlene Adams and Lloyd Henderson discussed their displeasure with the seasonal flower changes made by Junction Landscape. The flower changes needed more color, and more flowers should be added. Motion made and approved to appoint Marlene and Lloyd to a landscape committee to work with Junction Landscape on suggestions for the July seasonal flower change. Lloyd and Marlene discussed meeting next week to formulate a plan of suggested flowers and locations to be used.
- **Magnolia Tree:** No action taken.
- **Repair Meeting Notice Sign Frame:** Done, Board authorized purchasing one additional sign frame in case one of the current frames breaks or is stolen.
- **Pool Chemical Supply Storage Box:** John Irwin advised that the pool chemical storage bin needs to be replaced. The plastic/composite bin has begun to crack and break apart. John Irwin volunteered to search for a new storage bin.

COMMUNICATION ITEMS

- **Newsletter:** The next newsletter is scheduled to be released at the end of July or the beginning of August. A flyer is scheduled to be distributed before the Fourth of July announcing the parade and fun day in the park/pool facility.
- **Web site:** Director Phyllis George reported the Association's Web site is working and is up to date.

SPECIAL EVENTS

- **Fourth of July:** Patty Lacy has volunteered to organize the annual Fourth of July events this year. Mike Chittwood advised that the volunteers have donations and are ready for the event.
- **Block Parties:** No block party organizers were in attendance. No parties are known to be scheduled at this time. Upon discussion, the Directors voted to remove "Block Parties" from the monthly meeting agendas.
- **Texas Night Out:** Tony Adams provided a catalog supplied by the national organizers of the event to the meeting for review of the various promotional items offered by the organizers. No action was taken by the Board at this time.

FINANCIAL REPORT

- The Association's May 2013 Financials were reviewed and approved as submitted.
- John Irwin updated the Directors concerning the Association's accounts receivables. 2013 assessment collections are proceeding well with only 3.5% percent still outstanding as of May 31, 2013.
- Association Electricity Contract: The Board of Directors discussed the Association's current electricity service contract with Tara Energy and the expiration date of the current contract in August. John Irwin was asked to solicit energy price quotes from two competitors for comparison to the renewal rate offered by Tara Energy and report the rate quotes to Tony Adams. Upon discussion, the Directors approved appointing Tony Adams to review and approve the best fit out of the quotes received and to sign a new contract with the chosen company.

DEED RESTRICTIONS

John Irwin reviewed and discussed the Association's Deed Restriction Report with the Directors. No Board action is necessary at this time.

NEW BUSINESS

Next Meeting Date: Due to the June Board meeting having been moved to the end of June, the Board of Directors voted to cancel the July monthly meeting unless important business facilitated the necessity of scheduling a meeting in July. The next scheduled meeting will be held on Thursday August 8, 2013.

There being no further business, the meeting was adjourned at 7:59 P.M.

Presented by John Irwin, Property Manager.

Minutes Approved:

Shyllis B. George
Board Member

Date:

8/8/2013

