

**CORNERSTONE PLACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
APRIL 10, 2014**

**Minutes of the Cornerstone Place Homeowner's Association, Inc. Board of Directors Meeting
Creekstone Clubhouse Facility, 22002 Eagle Meadow Drive, Katy, Texas 77450**

IN ATTENDANCE

Anthony Adams President
Michael Chittwood Treasurer
Phyllis George Secretary
Max Hughes Parliamentarian
John Irwin Property Manager/Irwin Community Management

ABSENT

Loyd Henderson Vice President

GUESTS

Marlene Adams 22423 Kent Falls Drive
Suzanne Hughes 22415 Kent Falls Drive
Sergeant J. Higginbotham Harris County Precinct 5 Constables Department

CALL TO ORDER

Due notice of the meeting having been given and a quorum being present, President Tony Adams called the meeting to order at 6:58 P.M. John Irwin recorded the minutes.

APPROVAL OF MINUTES

The Association's March 13, 2014 Monthly Board Meeting Minutes were reviewed and edited by the Associations Secretary, Phyllis George. John Irwin will make the requested edits to the minutes and present the minutes for approval and signature at the May meeting.

SECURITY REPORT

Sergeant Higginbotham gave a brief security report. Homeowners continue to leave their vehicles unlocked with valuables inside overnight causing increases in theft of personal items. Bank robberies along Mason Road and Southwest Houston have increased. Cornerstone Place remains quiet.

MAINTENANCE ISSUES

- **Landscape:** Delays in the installation of the additional flowers and flowerbed expansion at the entrance were attributed to equipment breakdown/failure by Junction Landscape Services. John Irwin advised that Junction has rescheduled the installation for this Saturday April 12, 2014. John Irwin presented copies of the subdivision landscape request for proposal forms, (RFP Forms) for review and edit. The RFP Forms will be sent to landscape contractors requesting written proposals for the Association-s 2014 - 2015 landscape contract.
- **Playground Equipment:** Currently waiting for new quotes, the old playground is clean and ready for use.
- **Pool Furniture:** The Board approved ordering two new chaise lounges for the pool. John Irwin will order the new furniture from Sweetwater Pools.
- **Park Area Fencing:** Max Hughes advised that most of the fences on the south side of the park area have mold growing on them. John Irwin agreed to inspect the fences and determine if the fences need to be cleaned or replaced.

COMMUNICATION ITEMS

- **Newsletter:** The next newsletter deadline for submitting articles is April 12, 2014. The newsletter will contain articles concerning the next community garage sale scheduled for May 17, 2014, and the upcoming Cornerstone Municipal Utility District Directors Election.
- **Web site:** Phyllis George advised that the Web site is working and up to date.

SPECIAL EVENTS

- **Garage Sales:** Scheduled for May 17, 2014.
- **Fire Ant Week:** Scheduled for the week of April 5 - 12, 2014.

FINANCIAL REPORT

- The Association's March 2014 Financials were reviewed and approved as submitted.
- John Irwin updated the Directors concerning the Association's accounts receivables. 2014 assessment collections are proceeding well.

DEED RESTRICTIONS

John Irwin reviewed and discussed the Association's Deed Restriction Report with the Directors. No Board action is necessary at this time. No Architectural Applications were submitted for review and approval at this time.

There being no further business, the meeting was adjourned at 8:12 P.M.

Presented by John Irwin, Property Manager.

Minutes Approved:

Phyllis B. George
Board Member

Date:

5/8/2014

