

**CORNERSTONE PLACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
DECEMBER 11, 2014**

**Minutes of the Cornerstone Place Homeowners' Association, Inc. Board of Directors Meeting
Creekstone Clubhouse Facility, 22002 Eagle Meadow Drive, Katy, Texas 77450**

IN ATTENDANCE

Anthony Adams President
Loyd Henderson..... Vice President
Phyllis George Secretary
Michael Chittwood Treasurer
Max Hughes..... Parliamentarian
John Irwin Property Manager/Irwin Community Management

GUESTS

Marlene Adams..... 22403 Kent Falls Drive
Suzanne Hughes..... 22415 Kent Falls Drive

CALL TO ORDER

Due notice of the meeting having been given and a quorum being present, President Anthony Adams called the meeting to order at 7:00 P.M. John Irwin recorded the minutes.

APPROVAL OF MINUTES

The Association's November 13, 2014 Monthly Board Meeting minutes were reviewed and approved by the Board of Directors.

INTRODUCTIONS

The Board of Directors and Management introduced themselves to the property owners and guests in attendance.

SECURITY REPORT

Sergeant Higginbotham gave a brief security report. Cornerstone Place remains quiet with no major or minor crime issues noted. The Holidays are quickly approaching, which increases some types of crime in the area. Residents should remember to be observant and aware when out shopping.

RESIDENTS COMMENTS

No comments were noted.

MAINTENANCE ISSUES

- **Landscaping:** The flowers and landscape in the monument area look good. At the end of January or beginning of February, the rose bushes need to be pruned.
- **1723 Cornerstone Place Maintenance:** No changes in ownership or probate process were noted; currently Michael Chittwood and other volunteers are maintaining the landscape.
- **Playground Equipment:** The initial down payment has been made and the play structure ordered from the manufacturer. Estimated time frame for installation will be sometime in January or early February.
- **Park Barricade:** John Irwin reported that the County has repaired the broken board on the barricade.

COMMUNICATION ITEMS

- **Newsletter:** The next newsletter will be issued on January 9, 2015 and will include articles about the annual meeting, election results, and Christmas decorating contest winners.
- **Web site:** Director Phyllis George informed those in attendance that the Web site is working and is up-to-date.
- **Volunteer List:** Marlene Adams is currently maintaining the community volunteer list.

SPECIAL EVENTS

The Directors discussed the installation of the Community Christmas Decorations, the volunteer recognition gifts, Community Christmas Caroling, and dates for judging the Christmas decoration contest.

ANNUAL MEETING

The 2015 Annual Meeting will be held on Thursday, January 8, 2015. The purpose of the meeting will be to elect two Directors to the Board of Directors (the terms of two directors are ending), to review the 2014 year, and to discuss the 2015 year. John Irwin will order a snack tray and bottled water for the meeting.

FINANCIAL REPORT

- o The Association's November 2014 Financials were reviewed and approved as submitted.
- o John Irwin updated the Directors concerning the Association's accounts receivables. 2014 assessment collections are proceeding well. Currently, only one property owner has not paid or has not made payment plan arrangements with the Association. No Board action is necessary at this time.

DEED RESTRICTIONS

John Irwin reviewed and discussed the Association's Deed Restriction Report with the Directors. No Board action was necessary at this time.

There being no further business, the meeting was adjourned at 7:47 P.M.

Presented by John Irwin, Property Manager.

Minutes Approved: Phyllis B. George Date: 2/12/2015
Board Member

